

Alaska Birth Defect Registry Reporting Guide

>> January 2017 Update: Include your agency NPI number with your report. <<

Who: Under Alaska Statute 7 AAC 27.012, “(a) A hospital, physician, surgeon, or other health care facility or health care provider (who) diagnosing, screening, or providing treatment to a patient shall report to the department, within three months (when) of the date of diagnosis, screening, or treatment, information about the patient . . . with a birth defect or other congenital condition listed in (b) of this section (what).”

When: The Statutory requirement is for a provider to report all reportable conditions within three months of the date of service. Agencies experiencing a high volume of reportable condition encounters should be reporting the case load monthly while agencies that see individuals with reportable conditions infrequently should report by exception (only when you have activity to report).

What: Please include data for

- All of the divisions and or business segments of your organization.
 - inpatient, outpatient, admits, discharges, laboratory, specialty clinics, etc.
- All individuals seen by your organization up until their 6th birthday.
- All of the CD10 CM codes listed in the table below.

Code Range	Specific Codes	
D55 - D900	D55 - D589	Anemia
	D6107	Constitutional aplastic anemias
	D6109	Constitutional aplastic anemias
	D80 - D899	Immunodeficiencies
E00-E900	E00 - E009	Congenital iodine-deficiency syndrome
	E25 - E259	Adrenogenital disorders
	E70 - E729	Metabolic disorders
	E74 - E7429	Metabolic disorders
	E76 - E769	Metabolic disorders
	E7871	Other specified congenital anomalies
	E7872	Other specified congenital anomalies
	E80 - E807	Metabolic disorders
	E84 - E889	Metabolic disorders
G11-G95	G11 - G129	Spinal disorders
	G31 - G3289	Degenerative diseases of nervous system
	G71 - G737	Primary disorders of muscles
	G80 - G809	Cerebral palsy
	G901	Familial dysautonomia [Riley-Day]
	G910-G912	Hydrocephalus
	G937	Other disorders of brain: Reye's syndrome
	G94	Other disorders of brain in diseases classified elsewhere
H35-H920	H3552	Pigmentary retinal dystrophy
	H49819	Kearns-Sayre syndrome
	H90 - H9193	Hearing loss
P00 - P049		Certain conditions originating in the perinatal period
Q00 - Q999		Congenital malformations

Please report using either the Code Range, or the Specific code column, whichever is easier for you to generate the data set. The registry will parse incoming data for valid codes.

Data Format* and Layout:

Date of Encounter / Discharge Date	Last Name	First Name	Middle Name	Date Of Birth	Sex	Medical Record Number	ICD Code	Agency Name	Agency NPI
MM/DD/YYYY	Text	Text	Text	MM/DD/YYYY	M,F	Text	#####	Text	#####

*Data arrives in many layouts and formats. The registry adjusts incoming data as necessary.

- Each encounter is a unique combination of:
Date of service + Individual + ICD code. Send a single row for each unique combination.
- Please repeat the individual data for each unique condition reported.
- If your data is not quite what the registry is requesting please send it as is.
- Our preference is to receive .xls, .xlsx, or comma delimited .csv / .txt files.

How to Report:

All Protected Health Information (PHI) delivered to the Registry must be encrypted at all times.

- The most convenient method is to use a secure email system.
The Alaska Health information Exchange (<http://www.ak-ehealth.org>) provides an easy to use secure messaging system (Direct Secure Mail or DSM) that allows you to submit reports via email. Using this system is very easy and meets all security requirements.
The Registry's address is: akdhss.dph_abdr@direct.alaskahie.com
- If your organization has its own secure mail system that I can access through the internet, please have an account created for the Registry to use to receive reports. The account should use a generic name (akbirthregistry) or something similar. You can then email me the report from within your system, and send me a notice. The Registry uses this approach with a number of entities.
- If none of the above works for your situation please send the registry a note at hssbirthdefreg@alaska.gov and we can work on a solution.

We will do our best to make reporting a simple and straightforward process. Thanks again for your help and support of the Registry.

If you have any questions or need help with the reporting process please don't hesitate to contact the registry at:



Alaska Birth Defects Registry
AK Dept. of Health and Social Services
MCH-Epidemiology
Email: hssbirthdefreg@alaska.gov
Secure Email: akdhss.dph_abdr@alaskahie.com
Tel: 907.269.8097